



The Task Force on Trial Court Employees
November 8-10, 1999
Los Angeles, California

AGENDA

Type of Meeting: Eighteenth Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts ¹
---	--

Please Bring: Calendars, copies of 2nd Interim Report

Meeting Objectives:

- A. Provide an opportunity for communication through public comment period;
- B. Agree on dates for the task force to meet to review draft legislation;
- C. Discuss and reach agreement on employment status for trial court employees;
- D. Discuss and reach agreement on outstanding issues related to the models;
- E. Review public comments on 2nd Interim Report and reach agreement on appropriate responses; and
- F. Discuss and reach agreement on format for final report.
- G. Discuss and reach agreement on process for drafting legislation.

Monday, November 8, 1999 - 10:00 a.m. to 5:00 p.m.

OPEN SESSION

Reminder: Breakfast on Your Own		
1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00 - 10:30 a.m.
3. Review of Sept. 21-22 Task Force Meeting and Announcements for Today's Meeting	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator	10:30 - 10:45 a.m.
4. Calendar Future Meetings <i>Objective B</i>	Judith A. Myers, HR Director, AOC	10:45 - 11:00 a.m.
5. Employment Status Options <i>Objective C</i>	Justice James Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:00 a.m.- 12:15 p.m.
Working Lunch		Task Force Members and Staff
6. Outstanding Issues Related to the Models <i>Obj. D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	12:15 - 1:15 p.m.
• Employment, Selection, & Advancement System Model		1:15 - 2:00 p.m.

¹ Administrative Office of the Courts (AOC)
D:\HTML\tcemployees\temp\MEMAGD.DOC

Monday, November 8, 1999 (continued)

7. Personnel File Access Model <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:00 – 2:15 p.m.
8. Employment Protection System Model <i>Objective D</i>	Deborah Brown, Attorney, CALS Liz Schiff, Facilitator Task Force Members and Staff	2:15 – 3:15 p.m.
Break		Task Force Members and Staff 3:15 – 3:30 p.m.
9. Benefits Model <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:30 – 4:00 p.m.
10. Federally Regulated Benefits <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	4:00 – 4:30 p.m.
11. Interim Report Comments <i>Objective E</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	4:30 – 4:55 p.m.
12. Closing Remarks Ardaiz <i>Reminder: Dinner on your own</i>	Justice James A. Ardaiz, Chair	4:55 - 5:00 p.m.

Tuesday, November 9, 1999, 8:30 a.m. – 5:00 p.m.**OPEN SESSION**

Reminder: Breakfast on Your Own		
1. Opening Remarks Ardaiz	Justice James A. Ardaiz, Chair	8:30 – 8:40 a.m.
2. Meet & Confer Model <i>Objective D</i>	Deborah Brown, Attorney, CALS Liz Schiff, Facilitator Task Force Members and Staff	8:40 – 9:40 a.m.
3. Deferred Compensation Model <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	9:40 – 10:15 a.m.
Break		10:15– 10:30 a.m.
4. Retirement Model <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:30 – 11:15 a.m.
5. Retiree Group Insurance Model <i>Objective D</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:15 – 11:30 a.m.
6. Accrued Leave Model <i>Objective D</i>	Deborah Brown, Attorney, CALS Liz Schiff, Facilitator Task Force Members and Staff	11:30 a.m.– 12:00 p.m..
Working Lunch		12:00 – 1:00 p.m.
7. Transition Model <i>Objective D</i>	Deborah Brown, Attorney, CALS Liz Schiff, Facilitator Task Force Members and Staff	1:00 – 2:15 p.m.
8. Interim Report Comments <i>Objective E</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	2:15 – 3:00 p.m.
Break		3:00 – 3:15 p.m.
Interim Report Comments (<i>continued</i>)	Liz Schiff, Facilitator Task Force Members and Staff	3:15 – 4:55 p.m.
9. Closing Remarks <i>Reminder: Dinner on your own</i>	Justice James A. Ardaiz, Chair	4:55 - 5:00 p.m.

November 24, 1999 2:23 PM

D:\HTML\tcemployees\temp\MEMAGD.DOC

Wednesday, November 10, 1999, 8:30 a.m. – 12:00 p.m.

OPEN SESSION

<i>Reminder: Breakfast on Your Own</i>		
1. Opening Remarks	Justice James A. Ardaiz, Chair	8:30 – 8:40 a.m.
2. Interim Report Comments (<i>continued</i>)	Liz Schiff, Facilitator Task Force Members and Staff	8:40 – 9:30 a.m.
3. Revisit models as needed to finalize them	Liz Schiff, Facilitator Task Force Members and Staff	9:30 – 10:15 a.m.
<i>Break</i>		10:15 – 10:30 a.m.
4. Process for Final Report <i>Objective F</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:30 – 11:15 a.m.
5. Drafting Legislation Process <i>Objective G</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:15 – 11:45 a.m.
6. Closing Remarks	Justice James A. Ardaiz, Chair	11:45 a.m.- 12:00 p.m.
<i>Reminder:</i> <i>No Lunch Provided but you will be reimbursed</i>		

November 24, 1999 2:23 PM

D:\HTML\temployees\temp\MEMAGD.DOC